

Children's ICF/IID

Single Point of Entry and Level of Care Review

Cumulative and 3rd Quarterly Report FY20

Census

The Family Resource Consultant (FRC) continues to work closely with the Director of Social Work at St. Mary's and the Social Worker at Holiday House to maintain accurate information regarding the census. In the past timely communication regarding admissions presented a challenge to maintaining accurate census information, however since the implementation of Single Point of Entry, the FRC has been better able to track admissions and ask for status updates for pending applications.

As of the beginning of the third quarter for FY20 (January 1, 2020), the census at St. Mary's was **83** and there were **28** children residing at Holiday House (**111**). During the third quarter of FY20 (January 1, 2020 – March 31, 2020), there were 0 admissions and 0 discharge at Holiday House leaving the census at **28**. St. Mary's had **3** admissions and **4** discharges bringing the census to 82. There were no deaths this quarter. The total census as of March 31, 2020 was **110**.

Table 1: St. Mary's and Holiday House Census

Date	Holiday House	St. Mary's	Total
January 1, 2017	26	82	108
April 1, 2017	27	84	111
July 1, 2017	28	83	111
September 30, 2017	26	85	111
December 31, 2017	26	84	110
March 31, 2018	27	86	113
June 30, 2018	28	85	113
September 30, 2018	27	86	113
December 31, 2018	27	84	111
March 31, 2019	28	86	114
June 30, 2019	28	88	116
September 30, 2019	27	86	113
December 31, 2019	28	83	111
March 31, 2020	28	82	110

Table 3: Census Graph

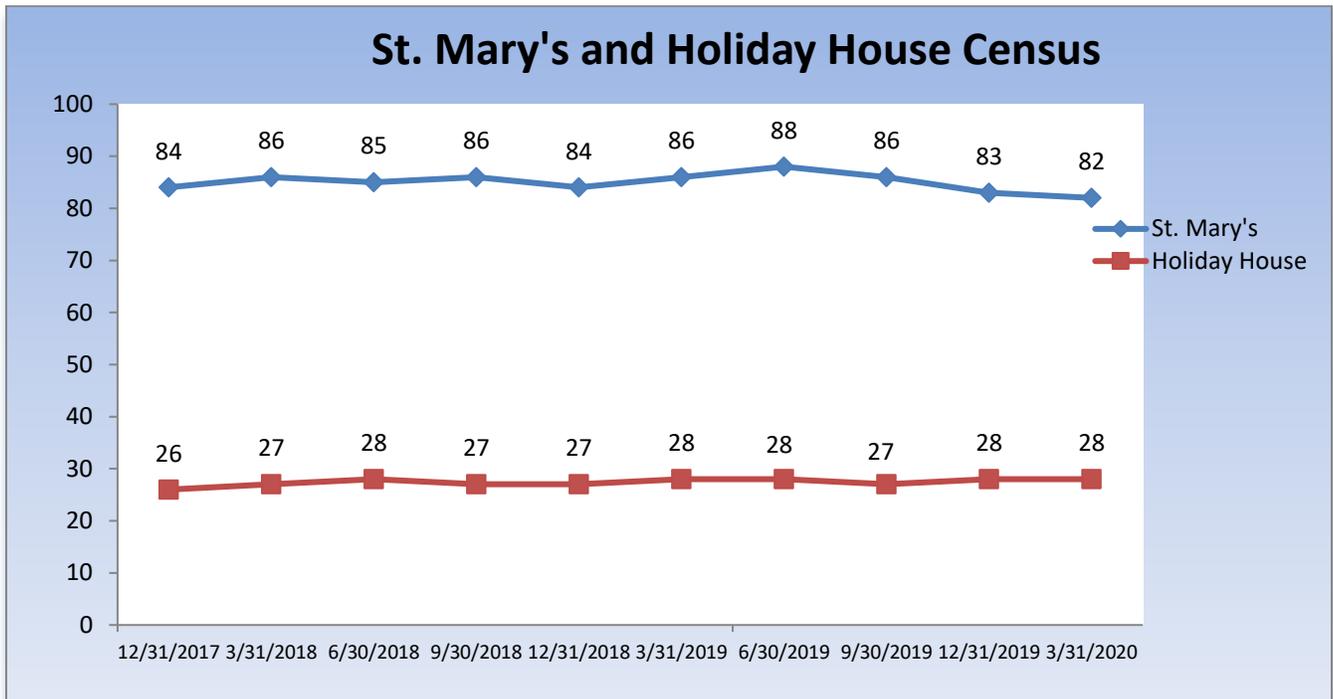


Table 2: Cumulative and Quarterly Data

Cumulative Data				
Census January 1, 2017	Total Children Admitted to date (1/1/17-3/31/2020)	Total Children Discharged to date (1/1/17-3/31/2020)	Deaths	Census as of end of 2 nd Quarter FY20
108	53	48	3	110
1 st Quarter FY20 (July 1, 2019 – September 30, 2019)				
Census July 1, 2019	Admissions	Discharges	Level of Care Reviews	Post Move Monitoring Contacts
116	3	5	28	5
2 nd Quarter FY20 (October 1, 2019 – December 31, 2019)				
Census Oct 1, 2019	Admissions	Discharges	Level of Care Reviews	Post Move Monitoring Contacts
114	5	7	23	11

**3rd Quarter FY20
(January 1, 2020 – March 31, 2020)**

Census Jan 1, 2020	Admissions	Discharges	Level of Care Reviews	Post Move Monitoring Contacts
111	3	4	*19	9

*March 2020 LOC Reviews were postponed (11) due to CoVid 19

Single Point of Entry (SPE) and Virginia Individual Developmental Disability Eligibility Survey (VIDES)

The Single Point of Entry process for admission into Intermediate Care Facilities was implemented effective May 1, 2018.

Table 4: SPE from 5.1.2018

SPE

Number of Children from May 2018	Diverted	Admitted	Denied Admission	Pending	Discharged	Date of LOC Review
1		1/31/2020				Nov 2020
2	May 2018					
3		10/18/18				Sept 2019
4		8/9/18				July 2019
5	Dec 2018					
6			X			
7		12/3/18			9/16/19	Nov 2019
8		9/11/18			3/20/19	Aug2019
9		7/10/18				June 2019
10		8/14/18				June 2019
11	Feb 2019					
12		11/26/18				Sept 2019
13		11/12/18				Sept 2019
14		3/18/19				Feb 2020
15		12/27/18			2/17/19	Oct 2019
16				X		
17		12/20/18			3/4/2020	CVTC
18		1/15/19				Nov 2019
19		3/5/19				Jan 2020
20			X			
21		3/19/19				Jan 2020
22		2/18/19				Dec 2019
23		3/26/19				Jan 2020
24		12/12/19				Nov 2020
25		4/8/19			3/21/2020	Feb 2020
26		5/28/19				Mar 2020
27		7/16/19				May 2020
28	7/26/19					
29		7/26/19				June 2020
30				X		
31				X		
32	11/18/19					
33		9/24/19			10/24/19	July 2020
34		10/1/19				July 2020
35		11/12/19				Sept 2020

36		11/26/19				Sept 2020
37		12/13/19				Nov 2020
38				X		
39				X		
40		3/6/2020				Jan 2021
41				X		
42		1/21/2020				Nov 2020
43				X		
44				X		

Table 5: VIDES Cumulative and Quarterly Data

VIDES (Indicator 7)

Cumulative Data-VIDES (May 1, 2018-March 31, 2020)					
Total Screened	Total Diverted	Total Pending	Total Admitted	Total Referred to RST	Total Denied Admission
44	5	8	29	43	2
1 st Quarter FY20-VIDES (July 1, 2019-September 30, 2019)					
Total Screened	Total Diverted	Total Pending	Total Admitted	Total Referred to RST	Total Denied Admission
8	1	4	3	7	0
2nd Quarter FY20-VIDES (October 1, 2019-December 31, 2019)					
Total Screened	Total Diverted	Total Pending	Total Admitted	Total Referred to RST	Total Denied Admission
4	1	1	5	4	0
Additional Data					
Total Remaining in ICF		Total Discharged prior to Annual LOC Review			
23		3			
3rd Quarter FY20-VIDES (January 1, 2020-March 31, 2020)					
Total Screened	Total Diverted	Total Pending	Total Admitted	Total Referred to RST	Total Denied Admission
6	0	4	3	6	0
Additional Data					
Total Remaining in ICF		Total Discharged prior to Annual LOC Review		Total remaining in the ICF at the time of the second Annual Level of Care Review (Post one Year)*see below	
23		3			

* Single Point of Entry began on May 1, 2018.

Single Point of Entry and VIDES Summary

- During the 1st quarter of FY20, the Community Transition Team (CTT) completed **20** VIDES; **8** children and **12** for adults.

Of the **20** VIDES completed:

- 20 individuals were referred to the Regional Support Team for review and recommendations for more integrated options.
- 3 children were admitted to ICF's.

- During the 2nd quarter of FY20, the Community Transition Team (CTT) completed **5 VIDES**; **4** children and **1** for an adult.

Of the **5 VIDES** completed:

- Five individuals were referred to the Regional Support Team for review and recommendations for more integrated options.
- Five children were admitted to ICF's (1 from a previous quarter).
- One adult is currently pending admission (currently in hospital).
- Three individuals received Face to Face contact to discuss more integrated options.
- One individual received phone contact to discuss options that are more integrated.
- Four individuals received the Community Transition Guide.
- Two CSB awareness letters were mailed to the CSB with the VIDES results.
- Zero Community Transition Guides were mailed to ICF residents. Six-month mailing is due by the end of January 2020.
- Eight of the SPE individuals have completed their initial LOC reviews.
- Fourteen individuals are awaiting their initial LOC reviews.
- Two children under the age of ten were discharged from St. Mary's Home.

- During the 3rd quarter of FY20, the Community Transition Team (CTT) completed **16 VIDES**; **5** children and **9** adults. **2** (1 adult & 1 child) of the **16** VIDES were completed by the CSB.

Of the **16 VIDES** completed:

- Two individuals received Face to Face contact to discuss more integrated options.
- Four individuals received phone contact to discuss options that are more integrated.
- Six individuals in the SPE process received the Community Transition Guide. (Indicator 10)
- One hundred and ten Community Transition Guides were mailed to ICF residents during January 2020. (Indicator 10)
- Thirteen of the SPE individuals have completed their initial LOC reviews. (Indicator 9)
- Twelve of the SPE individuals are awaiting their initial LOC reviews. (Indicator 9)
- There were no children under the age of ten discharged this quarter. One individual is in active discharge at St. Mary's Home. Efforts have been halted in response to CoVid 19. (Indicator 12)
- Fifty-one annual contacts were completed with families in order to develop a family outreach plan. Forty-five messages were left with families. Seven families require translation services to participate in the annual contact. Nine families had contact numbers that were out of service. (Indicator 13)
- Six Admission Awareness Letters and four Active Discharge Letters were provided to the Community Services Boards. (Indicator 15)
- Sixteen individuals were referred to the Regional Support Team for review and recommendations for more integrated options.
- Ten adults are pending admission (adult admissions are not tracked).

- There have been 5 diversions since May 1, 2018:

- Age 15- parent decided to take the individual home. Children's Hospital of King's Daughter assisted with securing needed equipment so that the individual could rehab at home

- Age 7- parent decided to keep the individual at home. Case management services were added
 - Age 18- Individual received a CL slot in Dec 2018
 - Age 18- Placed in foster care services with Barry Robinson. Individual transitioned home with services at age 18
 - Age 14- decided to maintain CL waiver slot, exploring sponsored residential services
- There were no reports of unavailable services during the 2nd quarter.
- There were no reports of unavailable services during 3rd quarter.

Level of Care Reviews

During the first quarter of FY20 (July 1, 2019 – September 30, 2019), the Community Transition Team (CTT) conducted a total of **28** Level of Care (LOC) Reviews; **11** at Holiday House and **17** at St. Mary's.

During the second quarter of FY20 (October 1, 2019 – December 31, 2019), the Community Transition Team (CTT) conducted a total of **23** Level of Care (LOC) Reviews; **5** at Holiday House and **18** at St. Mary's.

During the third quarter of FY20 (January 1, 2020 – March 31, 2020), the Community Transition Team (CTT) conducted a total of **19** Level of Care (LOC) Reviews; **2** at Holiday House and **17** at St. Mary's. LOC reviews for March 2020 (11 reviews- **2** for Holiday House and **9** for St. Mary's Home) were postponed due to CoViD-19.

The CTT evaluated documentation in four areas: Utilization Plan, Certification and Assessments, Plan of Care and Discharge Planning. Both facilities were found to be in compliance for Utilization Plans and Discharge Planning. Consistent issues remain in the areas of Certification and Assessments and Plan of Care. Identified issues included no psychological evaluation for the current plan year, late to no VIDES, late/too early quarterly reviews, and no signature on Plan of Care for either the responsible party, beneficiary, or QIDP. The CTT continues to send 6-month follow-up notifications for all recommendations and noncompliance areas identified in the LOC reviews. Our first responses were received during February 2020 for reviews completed in August 2019.

Table 6: Completed Level of Care Reviews for 3rd Quarter

Facility	Completed	Utilization Plan Compliant	Utilization Plan Non Compliant	Certification Compliant	Certification Non Compliant	Plan of Care Compliant	Plan of Care Non Compliant	Discharge Planning Compliant	Discharge Planning Non Compliant
St. Mary's	17	17	0	9	8	5	12	17	0
Holiday House	2	2	0	2	0	0	2	2	0
Total	19	19	0	11	8	5	14	19	0

2nd Quarter

Facility	Completed	Utilization Plan Compliant	Utilization Plan Non Compliant	Certification Compliant	Certification Non Compliant	Plan of Care Compliant	Plan of Care Non Compliant	Discharge Planning Compliant	Discharge Planning Non Compliant
St. Mary's	18	18	0	13	5	10	8	18	0
Holiday House	5	5	0	5	0	5	0	5	0

Total	23	23	0	18	5	15	8	23	0
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1st Quarter

Facility	Completed	Utilization Plan Compliant	Utilization Plan Non Compliant	Certification Compliant	Certification Non Compliant	Plan of Care Compliant	Plan of Care Non Compliant	Discharge Planning Compliant	Discharge Planning Non Compliant
St. Mary's	17	17	0	5	12	10	7	17	0
Holiday House	11	11	0	7	4	8	3	11	0
Total	28	28	0	12	16	18	10	28	0

Level of Care Review Schedule

Level of Care (LOC) Reviews are completed approximately 60 days prior to the beneficiary's annual review. This allows the CTT to provide feedback regarding areas of non-compliance from the previous year so that appropriate steps can be taken to address them as the ISP is being developed for the coming plan year.

A total of **19** LOC Reviews were completed during 3rd quarter of FY20.

Facility	Jan 2020	Feb 2020	Mar 2020
St. Mary's	12	5	0
Holiday House	0	2	0
Total	12	7	0

A total of **23** LOC Reviews were completed during the 2nd quarter of FY20.

Facility	Oct 2019	Nov 2019	Dec 2019
St. Mary's	4	5	9
Holiday House	3	2	0
Total	7	7	9

A total of **28** LOC Reviews were completed during the 1st quarter of FY20.

Facility	July 2019	Aug 2019	Sept 2019
St. Mary's	7	5	5
Holiday House	5	2	4
Total	12	7	9

Demographics

The majority of the beneficiaries residing at both St. Mary's Home for Children (43%) and Holiday House (50%) are between the ages of 11 and 17 years.

At St. Mary's Home for Children, there is a relatively even distribution of each gender; with males representing 44% of the beneficiaries and females representing 56%. Conversely, Holiday House is 25% female and 75% male.

There is a relatively even distribution of children residing at St. Mary's with a length of stay of 7 months to 5 years (41%); and more than 5 years (51%). This is also true for children residing at Holiday House; 46% have a length of stay between 7 months and 5 years and 46% have a length of stay of more than 5 years.

Table 7: Demographic Information for 3rd Quarter

Facility	Age			Aging Out 21 Years	Gender		Length of Stay		
	0-10 Years	11-17 Years	18-20 Years		Facility	0-10 Years	11-17 Years	18-20 Years	21 Years
St. Mary's	25	35	17	5	St. Mary's	25	35	17	5
Holiday House	3	14	11	0	Holiday House	3	14	11	0
Total	28	49	28	5	Total	28	49	28	5

2nd Quarter

Facility	Age			Aging Out 21 Years	Gender		Length of Stay		
	0-10 Years	11-17 Years	18-20 Years		Male	Female	0 months-6 Months	7 months-5 Years	Greater than 5 Years
St. Mary's	24	39	14	6	39	44	5	34	44
Holiday House	3	16	9	0	21	7	3	12	13
Total	27	55	23	6	60	51	8	46	57

1st Quarter

Facility	Age			Aging Out 21 Years	Gender		Length of Stay		
	0-10 Years	11-17 Years	18-20 Years		Male	Female	Less than 6 Months	7 months-5 Years	Greater than 5 Years
St. Mary's	24	40	16	6	40	46	8	32	46
Holiday House	3	16	7	1	20	7	2	13	12
Total	27	56	23	7	60	53	10	45	58

Definitions:

Admission- admission occurs when the requesting facility completes their screening and review process and the individual moves into the facility.

Diversion- diversion occurs when the Substitute Decision Maker (SDM) and /or Legal Guardian (LG) agrees to explore and consequently selects more integrative options in the community.

Denial- denial occurs when the requesting facility completes the screening/review process and it is determined that the facility is unable to adequately meet the individual's needs.

Pending- pending status occurs when the SDM or LG declines to explore more integrated options and the facility is completing the screening/review process.